



The KitUp Inspection Form - Complete Before And After Hire

Instructions.

1. Owner to complete section 1 & 3 prior to meeting.
2. Hirer to complete section 2 when they meet the owner. At this point the hirer **MUST** confirm that they are happy with the safe operation of the kit.
3. Both owner and hirer are to complete and sign section 4 before the hire starts. Any issues/damages with the kit should be annotated below. We recommend that pictures are taken to back this up.
4. Both owner and hirer to complete and sign section 5 at the end of the hire period. Issues/damages should
5. be annotated below. We recommend that pictures are taken to back this up.

1. Owner's details (<i>Owner to complete</i>)	
First name:	Last name:
Contact number:	Email:
Address:	
2. Hirer's details (<i>Hirer to complete</i>)	
First name:	Last name:
Contact number:	Email:
Address:	
Hirer is familiar with the safe operation of kit being hired? Please circle. YES / NO	
Do you have insurance (home and contents or travel insurance etc)? Please circle. YES / NO	
Driver's license/Passport number (<i>Hirer to show Owner before hire period</i>):	
3. Hire details (<i>Owner to complete</i>)	
Item details:	
Start date:	End date:
Meeting address:	
Hire inspection checklist (complete as you inspect)	
<input type="checkbox"/> Kit is free of major scratches/dents <input type="checkbox"/> Kit is free from water damage/rust <input type="checkbox"/> All components are tightly secured and safe to use	



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4. Pre Hire inspection <i>(provide details of any issues)</i>	
Issues identified _____ _____ _____ _____ _____	Comments _____ _____ _____ _____ _____
Acknowledgment: Owner and Hirer to sign before Hire period starts	
Signed (Owner) 	Signed (Hirer)

5. Post Hire inspection <i>(provide details of any issues)</i>	
Issues identified _____ _____ _____ _____ _____	Comments _____ _____ _____ _____ _____
Acknowledgment: Owner and Hirer to sign at end of Hire period	
Signed (Owner) 	Signed (Hirer)